




**CITY OF DANIA BEACH  
COMMUNITY DEVELOPMENT DEPARTMENT  
STAFF REPORT**

**DATE:** January 27, 2015  
**TO:** Robert Baldwin  
**VIA:** Marc LaFerrier, AICP, Director   
**FROM:** Corinne Lajoie, AICP, LEED G. A., Principal Planner  
**SUBJECT:** APA Annual Conference: April 18-21, 2015. *CL Lajoie*

The American Planning Association (APA) is holding their annual conference this April in Seattle, Washington. The conference presents an excellent opportunity for our Principal Planner, Corinne Lajoie, to obtain continuing professional education credits for her American Institute of Certified Planners (AICP) license renewal. The conference will also enable her and our department to establish communication networks with other city planning colleagues.

The City's FY2015 budget planned for and had sufficient funding for attending this conference.

The following is a summary of the cost of the conference:

Airfare	\$400.00
Lodging (4 nights)	\$916.00
Conference Fee	\$830.00
Transportation	\$120.00
Per Diem	\$298.20
<b>Estimated cost of the conference</b>	<b>\$2,564.20</b>



**CITY OF DANIA BEACH  
PRE-APPROVED CONFERENCE OR TRAINING AUTHORIZATION/RECONCILIATION**

EMPLOYEE: Corinne Lajoie DEPARTMENT: \_\_\_\_\_

LOCATION: Seattle, WA TRIP/TRAINING DATE: 04/17/2015 - 04/22/2015

PURPOSE: Attend APA Annual Conference

Overnight       Out of State       Air Travel

**TRAVEL EXPENSES ESTIMATED: (Policy #2002-10-1)**

REGISTRATION (attach conference brochure)	\$ 830.00
LODGING (# of nights <u>4</u> )	916.00
MEALS (per diem)	298.20
OTHER INCIDENTAL EXPENSES:	
AIRFARE	400.00
GAS/TOLLS (round trip)	_____
OTHER TRANSPORTATION (Shuttle/Taxi/Parking)	120.00
SUPPLIES/MATERIALS	_____
<b>TOTAL ESTIMATED EXPENSES:</b>	<b>\$ 2,564.20</b>

This seminar is required for:     Certification     General Training  
 License     Other x Continuing Ed. Credits

Note any overnight or out of state travel events attended in the last 12 months:

Employee Signature: Corinne Lajoie

[Signature]  
Department Director

**TRAVEL AUTHORIZATION:**  
[Signature] 1/15/15  
Finance Director

[Signature]  
City Manager

If payment is made through City's credit card, please indicate "credit card" under "Date" Column

	Check Payee:	Amount:	Date:	RECONCILIATION	
				Actual	Differences
Registration:	APA	\$ 830.00			
Lodging:	Homewood Suites by Hilton	916.00			
Transportation:	Plane Ticket	400.00			
Traveler:	Per Diem	298.20			
Others:	Shuttle/Taxi	120.00			
<b>Account #:</b>		<b>\$ 2,564.20</b>			

**Name:** Corinne Lajoie  
**Location:** Seattle, WA  
**Purpose:** APA Annual Conference

**M&IE**  
 IRS Pub 1542 \$71.00 (obtain from Per diem form on City's Intranet)

	4/17/15*	4/18/2015	4/19/2015	4/20/2015	4/21/15*	4/22/2015*	Total Est Exps
Meal Provided:	None	(B)	(B)	(B), (L), (D)	None	None	
Per Diem	\$ 53.25	\$60.35	\$60.35	\$ -	\$ 71.00	\$ 53.25	\$ 298.20
Lodging	229.00	229.00	229.00	229.00			\$ 916.00
Shuttle/Taxi	60.00				60.00		\$ 120.00
Conf Fees	830.00						\$ 830.00
Airfare	400.00						\$ 400.00
							\$ 2,564.20

\* Travel day

**per diem reductions**

Breakfast (B) 15% \$10.65  
 Lunch (L) 35% \$24.85  
 Dinner (D) 50% \$35.50



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FORT LAUDERDALE, FL

TAXI FARE CALCULATOR US RATE CHART NEWSROOM

**Results:**

**Estimated Fare:**

**\$18.34**

Per Fort Lauderdale, FL taxi rates  
Includes 15% tip.

**Cost with Traffic**

\$17.17 **\$18.34** \$23.46  
None Light Heavy

Print Share Permalink Disagree?

Feature your dispatch number

Featured Listings

**Fare Information**

**Trip Information**

The trip is 5.2 mi and will take 11 mins.

**Notes**

- Estimated fares from the airport
- Tolls & surcharges may apply

**Approximate Breakdown**

Initial Fare	\$2.50
Add. Metered Fare	\$13.45
Tip (15%)	\$2.39
<b>Estimated Taxi Fare</b>	<b>\$18.34</b>

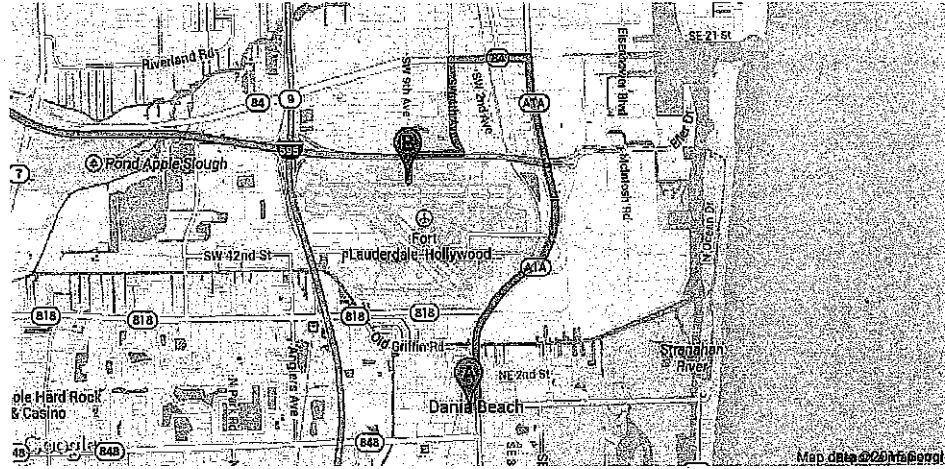
\*Additional charges may apply.

**More Info**

- Walking takes about 2 hours, 5 minutes and costs around 523 calories.
- How much does it cost the driver?
- How does this compare? [Taxi rates ranking by city.](#)
- Check out our [Newsroom.](#)

How much does a taxi cab cost from 100 W Dania Beach Blvd, Dania Beach, FL, United States to Fort Lauderdale-Hollywood International Airport, Terminal Drive, Fort Lauderdale, FL, United States in Fort Lauderdale, FL?

AdChoices ▶ Taxi from Airport ▶ Taxi Calculator ▶ Taxi Fare Rate ▶ Taxi Cab Prices



Suggested routes: 1 of 3 (\$18.34) Fastest Cheapest Shortest

From:  Select a POI...  
To:  Select a POI...  
**Get Fare!**



Directions Comments (0)

1 Park Avenue East, Dania Beach, FL 33004, USA

5.2 mi - about 11 mins

1. Head north on Park Ave E toward W Dania Beach Blvd	167 ft
2. Turn right onto W Dania Beach Blvd	328 ft
3. Take the 2nd left onto A1A S/U.S. 1 N	3.1 mi
4. Turn left onto SE 24th St	0.6 mi
5. Turn left onto SW 4th Ave	0.8 mi
6. Turn right onto SW 34th St	0.4 mi
7. Turn left onto SW 9th Ave	0.2 mi

Fort Lauderdale-Hollywood International Airport (FLL), 3400 Southwest 9th Avenue, Fort Lauderdale, FL 33315, USA

Map data ©2015 Google

**Popular Taxi Fare Estimates for Fort Lauderdale, FL**

Fort Lauderdale-Hollywood International Airport (FLL), 320 Terminal Dr, Fort Lauderdale, FL 33315, USA to Fort Lauderdale, FL, USA: \$29.95  
Fort Lauderdale-Hollywood International Airport (FLL), 320 Terminal Dr, Fort Lauderdale, FL 33315, USA to Port Everglades, Fort Lauderdale, FL: \$12.35

(/)

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## 2015 APA National Planning Conference Registration

Seattle, WA

Saturday, April 18 - Tuesday, April 21 2015

Register now for the world's premier educational event for planners and planning officials. With hundreds of sessions, workshops, mobile workshops, and networking events, you can build a conference that's just right for you.

(/myapa)

Corinne A. Lajoie, AICP

Your membership is paid through September 30, 2015

**Full Registration (/event/form/registantinfo/?ProductCode=EVENT\_15CONF&OptionID=1619)**


CM | 24.50

Includes all conference sessions, awards luncheon invitation, exhibitors' meet and greet reception, and access to PowerPoint presentations post conference.

[My CM Log \(/cm/log/\)](#)

	Early	Regular	Onsite
Member / Speaker	\$730.00	\$780.00	\$830.00
Non-member	\$1045.00	\$1045.00	\$1045.00
Non-member Planning Commissioner or Official	\$730.00	\$835.00	\$885.00

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American Institute of Certified Planners


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**FY 2015 Per Diem Rates for Seattle, Washington**

(October 2014 - September 2015)

Cities not appearing below may be located within a county for which rates are listed.  
 To determine what county a city is located in, visit the [National Association of Counties \(NACo\) website](http://www.naco.org) (a non-federal website).

**The following rates apply for Seattle, Washington**

Primary Destination* (1)	County (2, 3)	Max Lodging by Month (excluding taxes)												Meals & Inc. Exp.**
		2014				2015								
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Seattle	King	156	156	156	156	156	156	156	156	100	150	130	155	71

\*NOTE: Traveler reimbursement is based on the location of the work activity and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.  
 \*\* Meals and Incidentals Expense, see [Breakdown of M&IE Expenses](#) for important information on first and last days of travel.

Last Published: 07/14/2015

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## Meals and Incidental Expenses ( M&IE) Breakdown

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to [Section 301-11.18 of the Federal Travel Regulation](#) for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from \$46 to \$71). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem). The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently \$5 for all tiers).

Total	Continental Breakfast/ Breakfast	Lunch	Dinner	IE
\$46	\$7	\$11	\$23	\$5
\$51	\$8	\$12	\$26	\$5
\$56	\$9	\$13	\$29	\$5
\$61	\$10	\$15	\$31	\$5
\$66	\$11	\$16	\$34	\$5
\$71	\$12	\$18	\$36	\$5

This table lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

Total	First & Last Day of Travel
\$46	\$34.50
\$51	\$38.25
\$56	\$42.00
\$61	\$45.75
\$66	\$49.50
\$71	\$53.25

Looking for the foreign and outside the continental United States (OCOUS) breakdown chart? Visit [FTR Appendix B](#). (Note: Appendix B breakdowns do not apply to any locations in the continental United States; use the chart listed above.)

The shortcut to this page is [www.gsa.gov/mie](http://www.gsa.gov/mie).

Last Reviewed 2014-10-15

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### Review your trip

✓ Nice Job! You picked one of our Cheapest flights.  
Book now so you don't miss out on this price!

Fri, Apr 17 Departure to Seattle

U.S AIRWAYS

Cheapest

6:35am → 12:02pm 8h 27m, 1 stop  
FLL SEA CLT

Show flight details

Tue, Apr 21 Return to Fort Lauderdale

U.S AIRWAYS

Cheapest

10:10pm → 9:29am 8h 19m, 1 stop  
SEA FLL CLT  
Arrives Wed, Apr 22

Show flight details

Change flights

### Add a Car



Economy 2/4Door Car from Budget  
1 car Hyundai Accent  
Counter in terminal

Book with flight + \$258

Add to trip



Compact 2/4Door Car from Budget  
1 car Ford Focus  
Counter in terminal

Book with flight + \$258

Add to trip



Special Special from Thrifty  
1 car Compact or Larger - We pick the car  
Counter in terminal

Book with flight + \$282

Add to trip

View more Cars

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Buy this flight and we will give you up to 55% off a hotel for your trip  
Our way of saying thanks for using Expedia! - Details available on Flight confirmation

### Trip Summary

▲ Return: Arrives on Apr 22, 2015

1 Ticket: Roundtrip

Traveler 1: Adult \$3

Expedia Booking Fee

Rates are quoted in US dollars

✓ Best Price Guarantee

Trip Total: ~~\$334~~  
**\$ 334.20**

### Important Flight Information

- Tickets are nonrefundable 24 hours after booking nontransferable. A fee of \$200.00 per ticket is charged for itinerary changes. Name changes are not allowed.
- Estimated fees for baggage and other optional services.

### Get \$100 off this trip

as a statement credit on your purchase of \$100 or more with the NEW Expedia+ Voyager Card from Citibank



Trip price:	\$334.20
Statement credit:	-\$100.00
Your cost after savings:	\$234.20

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INTERNATIONAL

## Housing and Travel

**!** Reserve by March 19, 2015, for APA's special rates!

APA has arranged discounts at hotels within walking distance of Washington State Convention Center. Don't let your top pick get away! Book your room early.

	Single	Double
<b>Host Hotel</b>	\$227	\$227
Sheraton Seattle 1400 6th Ave. 1 block to convention center 1-888-627-7056		
Homewood Suites by Hilton Seattle 1011 Pike St. 2 blocks to convention center 1-866-247-3570	\$229	\$229
Grand Hyatt Seattle 721 Pine St. 2 blocks to convention center 1-402-592-6464	\$215	\$230
Hyatt at Olive 8 1635 8th Ave. 2 blocks to convention center 1-402-592-6464	\$205	\$220
Crowne Plaza Seattle Downtown 1113 6th Ave.	\$189	\$189

4 blocks to convention center

1-888-233-9527

The Paramount Hotel

724 Pine St.

2 blocks to convention center

1-877-906-8897

The Roosevelt

1531 7th Ave.

2 blocks to convention center

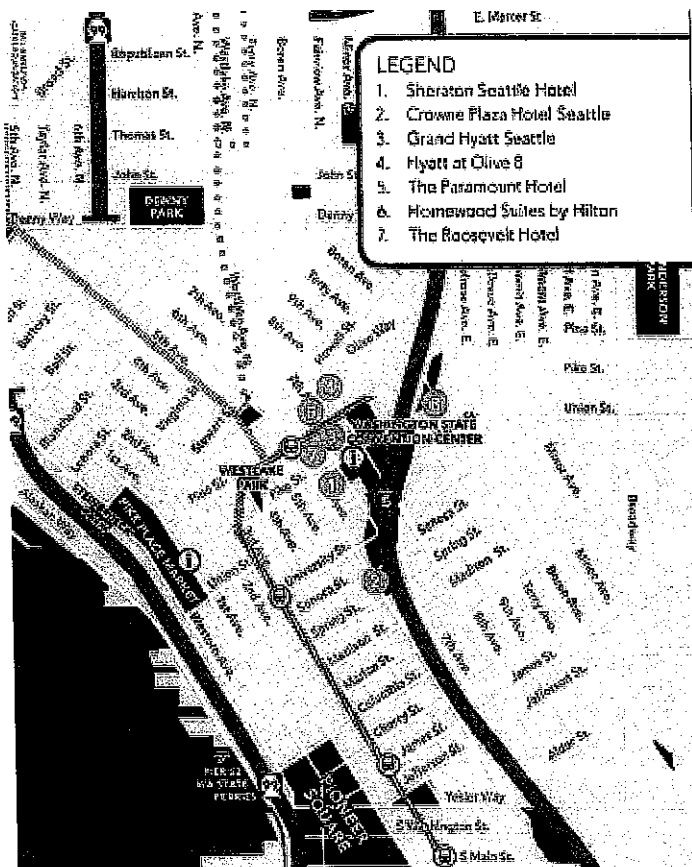
1-800-716-6199

\$175

\$175

\$145

\$145



Rates shown do not include state and local taxes, currently 15.6 percent, plus a tourism fee of \$2 a night. All reservations require a credit-card guarantee. Be sure to identify yourself as an APA attendee when booking your room to ensure you receive our discounted rate and APA receives credit for our stay. Changes and cancellations must be made directly with your hotel. Check with your hotel on cancellation policies.

► [View larger map](#)